

# BREA *Community* CENTER

**Note: Resident definition - Live, work, or attend school in Brea. Proof of residency is required to receive resident rate.** **All rental time, including set-up, actual event time, and clean up will be charged at the hourly rate.** **Prime Time is Friday p.m., and all day Saturday, and requires a minimum of 2/3 (Patio) of room to be rented.**

## Community Hall \*

4900 sq. ft. 300 dining NON-PROFITS	RESIDENT			NON-RESIDENT		
	NON PRIME-TIME	PRIME-TIME	SUNDAY	NON PRIME-TIME	PRIME-TIME	SUNDAY
	\$130 per hour	\$250 per hour	\$151 per hour	\$183 per hour	\$312 per hour	\$223 per hour
INDIVIDUALS	\$156 per hour	\$265 per hour	\$186 per hour	\$218 per hour	\$332 per hour	\$260 per hour
BUSINESSES	\$203 per hour	\$275 per hour	\$255 per hour	\$255 per hour	\$342 per hour	\$312 per hour

## Community Hall Patio Room (2/3 of room)\*

3240 sq. ft. 150 dining NON-PROFITS	RESIDENT			NON-RESIDENT		
	NON PRIME-TIME	PRIME-TIME	SUNDAY	NON PRIME-TIME	PRIME-TIME	SUNDAY
	\$99 per hour	\$156 per hour	\$114 per hour	\$114 per hour	\$218 per hour	\$140 per hour
INDIVIDUALS	\$119 per hour	\$186 per hour	\$140 per hour	\$140 per hour	\$245 per hour	\$186 per hour
BUSINESSES	\$137 per hour	\$218 per hour	\$161 per hour	\$166 per hour	\$255 per hour	\$228 per hour

\* Private Patio (1500 sq. ft.) comes with rental of Community Hall and Patio Room

## Community Hall Plaza Room (1/3 of room)

1674 sq. ft. 60-80 dining NON-PROFITS	RESIDENT		NON-RESIDENT	
	NON PRIME-TIME	SUNDAY	NON PRIME-TIME	SUNDAY
	\$73 per hour	\$84 per hour	\$79 per hour	\$89 per hour
INDIVIDUALS	\$89 per hour	\$104 per hour	\$99 per hour	\$119 per hour
BUSINESSES	\$99 per hour	\$119 per hour	\$104 per hour	\$124 per hour

## Art Studio

1530 sq. ft. NON-PROFITS	RESIDENT	NON-RESIDENT
		\$63 per hour
INDIVIDUALS	\$68 per hour	\$78 per hour
BUSINESSES	\$78 per hour	\$88 per hour

## Arts Garden

4100 sq. ft; 300 seating NON-PROFITS	RESIDENT		NON-RESIDENT	
	NON PRIME-TIME	PRIME TIME	NON PRIME-TIME	PRIME TIME
	\$115 per hour	\$150 per hour	\$126 per hour	\$179 per hour
INDIVIDUALS	\$135 per hour	\$170 per hour	\$152 per hour	\$205 per hour
BUSINESSES	\$150 per hour	\$200 per hour	\$168 per hour	\$226 per hour

## Meeting Rooms

500 sq. ft.	RESIDENT	NON-RESIDENT
NON-PROFITS	\$45 per hour	\$50 per hour
INDIVIDUALS	\$55 per hour	\$60 per hour
BUSINESSES	\$60 per hour	\$70 per hour

## Miscellaneous Fees

- Cleaning/Security Deposit: \$500 non-alcohol rental; \$700 alcohol rental with 100 or less people; \$1000 alcohol rental with 101+ people.
- Full Kitchen Use: Includes full use of catering kitchen - \$125 (homemade food not permitted).
- Partial Kitchen Use: Includes use of ice machine, coffee pots, sink and refrigerator - \$60 (homemade food not permitted).
- Security: (if needed) \$36 per hour. This price includes two security guards.
- LCD projector: \$125
- Portable Bar Rental: \$50
- Portable Stage: ( four 6' x 8' x 16" sections) - \$220
- TV/DVD combo: \$80/day
- Rentals include tables, chairs, event staff and free parking.
- Wireless high speed internet service is available at the Brea Community Center at no charge.
- Friday and Saturday rentals in a prime time facility require a minimum rental time of 6 hours; Sunday rentals require a minimum rental time of 4 hours.
- If food is being served, the client must use a caterer/restaurant with a valid Health Department Permit.

## Special Event Insurance Pricing

Special Event Insurance is required of all Users. To purchase insurance, the User is required to use the City recommended insurance provider.

To apply for, make a payment, and obtain insurance coverage, the User must contact the City recommended insurance provider.

The User must apply for insurance by visiting [www.2sparta.com](http://www.2sparta.com) or by calling (800)420-0555. The User must be provided with a certificate from the insurance provider, which is then given to the Facility Coordinator. Rates vary based on types of activities performed at the rental.

This is a **separate** payment that is provided to the insurance provider directly. This payment is made online at [www.2sparta.com](http://www.2sparta.com) to receive their insurance certificate.

## Security Requirements

Security is required at all events that serve and/or sell alcohol. At the discretion of the Community Services Director, any group of any size may be required to hire security regardless of whether or not alcohol is being served. The User is required to hire the City recommended security company. The hourly rate is \$18 per hour, per guard. This rate is subject to change and is based on current rates provided by the security company. A **separate** payment is required for security services. For events where security is required, security service will be scheduled consecutively from the time event begins (excluding setup) until the User has finished clean-up and vacated the facility. Security is required at a ratio of one guard for events up to 100 people; two guards for 101-300 people. The number of security required at events with more than 300 people will be at the discretion of the Facility Coordinator.